



**ANNUAL TUITION FEES 2023 - 2024**

All fees are quoted in Vietnamese Dong

Grade Level	Option 1 (Corporate or Non-Corporate)	Option 2 (Non-Corporate)		Option 3 (Non-Corporate)			
	Annual plan	Semester plan x 2		Term plan x 4			
	Payment before 01-Jul-23 100%	Payment before 01-Jul-23 50%	Payment before 01-Dec-23 50%	Payment before 01-Jul-23 35%	Payment before 01-Oct-23 25%	Payment before 01-Dec-23 25%	Payment before 01-Mar-24 15%
EY1 & EY2 (Half Day)	236,100,000	121,600,000	121,600,000	87,600,000	62,600,000	62,600,000	37,500,000
EY1 & EY2 (Full Day)	323,300,000	166,500,000	166,500,000	119,900,000	85,700,000	85,700,000	51,400,000
EY3	354,800,000	182,700,000	182,700,000	131,600,000	94,000,000	94,000,000	56,400,000
EY4	354,800,000	182,700,000	182,700,000	131,600,000	94,000,000	94,000,000	56,400,000
Kindergarten	404,800,000	208,500,000	208,500,000	150,200,000	107,300,000	107,300,000	64,400,000
Grade 1	539,400,000	277,800,000	277,800,000	200,100,000	142,900,000	142,900,000	85,800,000
Grade 2	539,400,000	277,800,000	277,800,000	200,100,000	142,900,000	142,900,000	85,800,000
Grade 3	539,500,000	277,850,000	277,850,000	200,200,000	143,000,000	143,000,000	85,800,000
Grade 4	539,500,000	277,850,000	277,850,000	200,200,000	143,000,000	143,000,000	85,800,000
Grade 5	539,500,000	277,850,000	277,850,000	200,200,000	143,000,000	143,000,000	85,800,000

**Note:**

1. Late-enrolling students will pay tuition fee in accordance with the Late Enrollments Policy
2. Students who start from 01 December onward will pay tuition fees in accordance with the Annual Plan (One-time payment) only.



**TRANSPORTATION**

Buses are equipped with seat belts and adult supervision and mobile phone are provided. Buses are only available for EY4 and above. The cost of this service:

Route	One way (per day)	Return (per day)
B1 (under 5km)	98,000 vnd	150,000 vnd
B2 (under 10km)	169,000 vnd	260,000 vnd
B3 (over 10km)	182,000 vnd	280,000 vnd

For further information please contact our Bus Administrator at [transport@issp.edu.vn](mailto:transport@issp.edu.vn)

**DAY CARE**

The school offers day care for students after school hours with a fee of 150,000VND per hour. Day care is available from 3.15pm to 5.15pm. Debit notes for Day care service will be issued to parents on a quarterly basis.

**UNIFORM**

The uniform shop is open from 7.30am to 4.00pm. Uniform fees are not included in tuition fees and can be paid by cash or credit card.

**ENROLLMENT PRIORITIES**

Priority for enrollment will take into account the following criteria:

- Sibling of already enrolled students.
- Student currently enrolled in another Cognita school.
- Child of a faculty member.
- Previously enrolled students, provided their credit record and finance are in good standing.
- In-order of receipt of a completed application form.



## Annual Tuition Fee

The annual tuition fee is the fee payable for a specifically designed and structured program, which includes:

- All stationeries and learning materials
- Students Support services, which include: Support for English as an Additional Language (EAL), Special Educational Needs (SEN) support.
- Selected After School Activities (ASA) and Sports Programs.
- ICT Technology Integration.
- School Counselor to support student's well-being (Social and emotional).

\*Our tuition fee is all-inclusive and cannot be changed or unbundled.

## Admissions Fee 25,000,000 VND

This admissions fee will be applied if there is a possible vacancy for a student who meets the appropriate academic and social emotion requirements, as stated in the ISSP admissions policy. The Admissions Fee covers the costs of administrative procedures necessary for processing student applications; including student interviews, English language interviews (if required), reviewing academic history, placement in grades and classes, allocation of subjects and timetabling. For the first enrolling student, this fee will be paid in full. Any subsequent sibling will be given a 50% discount. The Admissions Fee is paid at the time of application and is not refundable.

## Payment Options

Non-corporate fee payers are able to choose from three payment options: annual plan, or semester plan (twice a year) or term plan (four times per year).

## Sibling Discount

Sibling discount is offered for non-corporate fee payers and applied on tuition fees only. The second oldest family child will receive a 5% discount. The third oldest will receive a 20% discount. The fourth oldest and subsequent siblings will receive a 35% discount. Siblings from your family who attend Cognita Vietnam schools also count towards the sibling discount program at ISSP.

## Early bird discount

A 4% early bird discount is offered to ISSP families who pay their tuition fees in full by 8th May 2023 (this is inclusive of the early bird discount of 3% for advance payment before 5th June 2023). Families who pay their tuition fees in full by 5th June 2023 will enjoy an early bird discount



of 3%. The early bird discount is applied last after the sibling discount and other deductions (if any).

### **RE-ENROLLMENT DEPOSIT 22,500,000 VND**

ISSP requires a compulsory non-refundable re-enrollment deposit of 22,500,000 VND to be paid by all current students in March of each year to secure a place for the following academic year. In March/April the Board of Management sets the school tuition fees for the next academic year; after which time the tuition fee invoices are sent out to all current parents. The re-enrollment deposit is fully deducted from the total annual tuition fee due.

### **HOME-BASED LEARNING**

This school, like any other, is likely to undergo a number of changes during the time your child is enrolled.

In any cases where local authorities may mandate school closures under exceptional circumstances without fault of the school (e.g. global pandemic, natural disasters, etc.), or the school decides not to hold classes at school due to objective reasons (fire, acts of God, war, terrorism, etc.) to ensure the safety of students and teachers, the school will enable learning from home arrangements (or “home based learning”).

Home based learning will be undertaken by teachers in a practical, safe, and secure manner. Home based learning will be facilitated through prescribed online channels and learning platforms. The school is committed to maintaining the high quality of learning when home based learning arrangements are active. Student attendance and work online will also be recorded to allow teachers to track student progress. The school’s responsibility is to prepare and deliver home based learning content, it is parents’ responsibility to ensure their child(ren) participates in the home learning programme provided.

The school may also decide to temporarily suspend the teaching and reschedule the teaching time instead of arrangement of home based learning, provided that the school ensures completion of the curriculum. In such exceptional circumstances, the school will be deemed completion of its teaching obligations committed to the students and their parents as if the school held classes at school, and tuition fees (full or partial) will not be refunded should parents decide to not participate in home based learning and/or withdraw their child(ren) during this period.