



**International School
SAIGON PEARL**
Elementary & Early Years



APPLICANTS INVITED

Six Month Maternity Homeroom Teacher

6 November 2023 - 3 May 2024

Grade 4

OUR MISSION

ISSP is a caring IB World School where young children gain foundational knowledge and skills; building self-belief and empowering individuals to succeed.

OUR VISION

ISSP achieves its Vision through personalized, authentic learning opportunities that cultivate a lifelong love for learning.

A WARM WELCOME FROM ISSP

ISSP was Vietnam's first and only international school for Early Years and Elementary children. Since June this year we are now part of a select group of international schools in Vietnam authorized as an IB PYP school. We opened in 2011 and are located in the Binh Thanh district of Ho Chi Minh City. ISSP welcomes both local and international families with over 20 nationalities represented throughout the student body.

Over the years, ISSP has experienced considerable growth in all aspects of school life. From creating a dynamic leadership team, committing to an ambitious facility redevelopment plan by modernizing learning environments to meet the needs of learners to embedding a strong curriculum that engages and challenges students every day.

In 2018, ISSP became fully accredited by the Council of International Schools (CIS) and the New England Association of Schools and Colleges (NEASC). We are proud to be accredited by these two globally recognized Educational Organizations. This validates that we are meeting robust international standards as a truly international school, as well as provides us with feedback and frameworks for continual improvement.

The students, and their families, are at the center of all that we do at ISSP. We take pride in building a strong community whilst supporting every child to reach their individual potential through a personalized learning experience.

LEARNING AND TEACHING AT ISSP

As an IB World School authorized with the Primary Years Program school, the heart of learning at ISSP are our values which align with the IB Learner Profile.

ISSP Values	IB Learner Profile
Honesty: ISSP learners are expected to be honest and develop integrity throughout their time at the school. Through a safe and nurturing environment, learners can know that they will be supported throughout their tenure in a restorative approach.	Principled Reflective Communicator
Caring: To show genuine care and compassion is a fundamental aspect of our ISSP school expectations. Learners are expected to demonstrate care and compassion through all interactions with peers, community and property.	Caring Open Minded Principled
Respect: Learners develop in the area of respect through cultivating their integrity and responsibility, acceptance and appreciation of differences. Learners grow in their respect for self and each other, the community and the environment.	Caring Reflective
Responsibility: Learners develop in the area of responsibility through the pursuit of individual interests and passions, a commitment to learning, personal excellence, perseverance and resilience. At ISSP we strive to encourage a passion for learning and a spirit of inquiry and celebrate success and achievement across all endeavors where learners, through their time at school develop the skills to take increasing responsibility for their learning and behavior.	Balanced Caring Communicators Reflective
Wisdom: At ISSP we value confidence, creativity and innovation, leadership and initiative, and a balanced and well-rounded education. Opportunities are provided for all members of the community to exercise initiative and leadership and in the process develop greater wisdom. We aim to motivate our learners in all endeavors and encourage the progression in their learning as it moves from knowledge, to understanding, and then into wisdom.	Knowledgeable Inquirer Reflective Balanced Risk-Taker Thinker

These educational principles go beyond intellectual development and academic success. They foster international mindedness which is driven by a commitment to help all members of the school community to learn to respect themselves, others, and the world around them.

ISSP recognizes that development and learning are interrelated. Our children develop knowledge, skills, concepts, and attitudes which are relevant, engaging and challenging across subject areas. It is also an expectation that action will be a result of the learning process.

At ISSP we follow the IB PYP framework which consists of four units of inquiry that include key concepts, related concepts, lines of inquiry and transdisciplinary themes. We map the IB, American and Vietnamese standards to these units.

What distinguishes us is our community culture, personalized learning, professional approaches, providing a rich and balanced international standard education.

RESTORATIVE PRACTICE AND STUDENT SUPPORT



How we work with children and the relationships we establish can be the difference between success and failure, and how they see themselves as learners. ISSP applies Restorative Practices which focuses on building relationships, creating obligations and opportunities for making things right. This builds character by supporting children in learning to make good decisions and having ownership of their decisions. Our approach develops long term change in a child's character.

Our Student Support team consists of a School Counselor, a team of English as an Additional Language Specialist and Special Educational Needs Specialist. As a staff, our collective aim is to ensure all children develop to their full potential through inclusive support, collaboration, commitment and communication.

It is ISSP's belief that all children have the right to receive quality education by capitalizing on individual strengths. We recognize and respect individual differences and uniqueness and take responsibility in providing skilled and sensitive teaching and support so that children with different learning styles, abilities and skills can find individual paths to success and fulfillment.

COGNITA

A VIBRANT INTERNATIONAL SCHOOLS GROUP

ISSP is part of a world leading international schools group- Cognita. Which currently encompasses over 100 schools spanning 3 continents and a diverse portfolio of curriculum platforms. You will be challenged, supported and given the opportunity to share ideas and learn from colleagues around the world.

Cognita understands the difference that great teaching makes and knows that teachers are central to unlocking the potential of every child in its schools. Cognita's commitment to its staff is therefore equally strong, and the group offers excellent career opportunities with a global dimension.



ABOUT THE ROLE

The position of the **Elementary Teacher (Maternity Cover Grade 4)** is to build and maintain a successful Elementary Education program within the school, by providing an education conducive to learning, which supports our approaches to learning and school vision and direction.



A ROLE WITH RESPONSIBILITY

The role of Home Room Teacher is instrumental in contributing to the overall success of the school from the teaching and learning, supporting a proactive positive culture to collaborating with colleagues. The right candidate will find this position to be professionally fulfilling and rewarding.

To be successful in this position, you will have experience in:

- Contributing to the growth of a school
- Collaborating with people from an array of experiences and cultures
- Supporting staff in their professional development
- Curriculum development and management

Further details can be found by viewing the full job description:

[Elementary Homeroom Teacher](#)

COMPENSATION AND BENEFITS

ISSP is a small and close-knit community, a great place to work, and a positive learning environment with supportive staff and a great leadership team. We offer a competitive salary and compensation package for successful candidates with the following notes:

- **6 Month Contract from 6 November 2023 - 3 May 2024**

Starting salary point: approximately 23,200 USD gross upon the period of employment

Locally Hired Expatriates Package includes: international health insurance, sick leave, personal leave, professional development opportunities.

Personal income tax is between 28% and 30%.

SAFEGUARDING

Cognita Schools are committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and other third parties to share this commitment.

Safer recruitment practice and pre-employment background checks will be undertaken before any appointment is confirmed.

Appointment is subject to an enhanced Disclosure and Barring Service (DBS) check for regulated activity (if the candidate has lived in the UK) and/or criminal/police or equivalent background checks for all other countries inhabited (irrespective of whether you worked in those countries).

SELECTION CRITERIA AND HOW TO APPLY

- Bachelor or Master Degree in Elementary/Primary Education/Teaching
- Teaching Certification/ License in Elementary / Primary Education
- Minimum of three years of full time teaching experience in a related field.

Candidates may submit applications directly to the Head of School: lesterstephens@issp.edu.vn and HR nga.cao@cognita.com

Additional information about International School Saigon Pearl can be found on the school's website at: www.issp.edu.vn.

The deadline for applications for the position is **15th September 2023**. Candidates are encouraged to apply as early as possible. The school reserves the right to close the selection process at any time if the right candidate is identified.

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